

PRE-BID CONFERENCE FOR TENDER FOR PROCUREMENT ROUTER INTERFACE CARDS – TENDER NO. KP1/9AA-3/PT/40/14-15 HELD AT MEZZANINE FLOOR STIMA PLAZA ON 12TH FEBRUARY, 2015 AT 10.00AM

PRESENT KPLC OFFICERS

Daniel Oketch	-	3 rd Asst. Eng.
Lilian Kariuki	-	Supt.
Jancita Wamwaki	-	Supply Chain Officer
Lucy Nderitu	-	Snr. Supply Chain Asst.

BIDDERS

Joseph	-	Padiant International
Shem Okoy	-	Xophers Joinery & Bld Com
James	-	Eco Homes Ltd
Job Wanami	-	Spur Africa
Geofrey G	-	Jogian Interlink
Norman Jarega	-	Pacif Edge
Antony Muchugia	-	Mbirwe Sys Ltd
Ruth Muriungi	-	Bilink Co. Ltd
Josphine Riungu	-	Acute Forward Ventures
Mark Memusi	-	Agile Business Technologies
Alex Nyaga	-	Onix Computers
Hellen Ndwiga	-	Intergrates Supplies
Kelvin Gachuki	-	Wings Enterprises
Benjamin Were	-	Symphony Technologies

AGENDA

Pre-bid meeting for tender for procurement of Router Interface Cards – Tender no. KP1/9AA-3/PT/40/14-15.

The prospective bidders were briefed on the tender document and emphasizing in the tender mandatory requirements as follows:-

The bidders were advised to observe carefully clause 3.10 page 14 which clearly indicates that the bidders should complete and sign the Tender form.

Clause 3.11 – Bidders were also requested to quote carefully being cautioned that Tender prices to be submitted (quoted) by the tenderer shall remain fixed for the contract duration.

The bidders were also referred to page 19 - clause 3.18 Validity of the Tender

The Tender shall remain valid for ninety (90) days after the date of tender opening. A tender that is valid for a shorter period shall be rejected by KPLC as non-responsive.

The bidders were advised to note clause 3.20 page 20 - Number Sets of copies of the Tender Document. Emphasis was that 3 copies must be submitted, marking the "ORIGINAL TENDER", "COPY 1 OF TENDER", and "COPY 2 OF TENDER" as appropriate. The copies shall be a replica of the original - each containing the same information as the original.

The bidders were requested to note carefully all the provisions highlighted in the "APPENDIX TO INSTRUCTIONS TO TENDERERS" – page 29. They were briefed on each provision making emphasis that all requirements must be met as they are mandatory.

Bidders were also requested to note clause 6.1 - Evaluation criteria page 33-35. Briefing was made on the 3 stages of evaluation i.e preliminary, technical and financial and bidders were made to understand that these are mandatory requirements which will be used to evaluate their tenders.

Question-1.

Warranty : Since warranty is not tangible how should it be quoted?

Response

The bidders were advised : To indicate the quote separately and if inclusive of quote to state/ indicate the same

Question-2.

When is the expected date of delivery because it cannot be immediately as indicated in the tender?

Response

Delivery is 4-6 weeks from receipt of the official purchase order/Letter of credit

Question-3.

Do we attach both Manufacturer's Authorization Form and Certificate of Cisco Authorized Dealer in our quote?

Response:

Manufacturer's Authorization Form (MAF) is sufficient

Question 4: *Is there any installation or just supply?*

Response

Just supply.

The bidders were advised that KPLC will respond in writing to any request for clarifications of the tender document which it receives not later than seven (7) days prior to the deadline for submission of the tender.

SIGNED



CHAIRPERSON
LYLIAN W. KARIUKI



SECRETARY
LUCY NDERITU